

POSTMARKED	_____
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CHECK #	_____

## Council-Owned Site: Indoor Overnight Application

Send application and \$50 deposit to the Girl Scout Center.  
Make all checks payable to: Girl Scouts - Sybaquay Council.

**This form can be hand delivered or mailed, with a \$50 deposit check, to the Girl Scout Center according to the reservation schedule. Notice of acceptance or rejection will be sent to the indoor overnight trained-person as soon as the application is processed. Do not use this form for service unit events.**

Troop/Group # \_\_\_\_\_ Level \_\_\_\_\_ Service Unit \_\_\_\_\_

# of Girls Attending \_\_\_\_\_ # of Adults Attending \_\_\_\_\_

**Trained Adult's Information:**

The current indoor overnight-trained person (see page IV) who will hold a minimum of two planning meetings with the girls and accompany them on the overnight is:

Name \_\_\_\_\_ E-mail \_\_\_\_\_

Home Phone (\_\_\_\_\_) \_\_\_\_\_ Other Phone (\_\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ Town \_\_\_\_\_ Zip \_\_\_\_\_

If planning to cook out-of-doors, the troop needs to be accompanied by an outdoor skills-trained adult (Please see the chart on page IV for required levels of training).

**Attending Adult Certified in First Aid and CPR:**

Name \_\_\_\_\_

First Aid Expires \_\_\_\_ / \_\_\_\_ / \_\_\_\_ CPR Expires \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Please include a photocopy of first-aid and CPR cards if cards are not already on file at the Girl Scout Center.

NOTE: Adult first aiders (18 years or older) are required at all times when troops are using council-owned sites.

**Date Requested:**

Remember, both dates need to be covered by the appropriate mailing date.

First Choice: from \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Second Choice: from \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Arrival Time \_\_\_\_\_ Departure Time \_\_\_\_\_

Check-In Times: 4 to 8 P.M. on Friday, and  
3 to 5 P.M. on Saturday

Check-Out Times: 12 to 2 P.M. on Saturday, and  
12 to 2 P.M. on Sunday

**Site Requested:**

In order to serve more groups, you may be sharing a facility with another group. Check only one site.

- Mary Ann Bebe Center - Activity Center Upper (36 people max)       Chapman Hills - Lodge (36 people max)
- Mary Ann Bebe Center - Activity Center Lower (24 people max)

**Statement of Responsibility:**

Our troop agrees to be responsible for the repair or replacement cost of equipment or facilities which we abuse. We also understand that we will forfeit our deposit if we fail to leave the site clean or cancel all or part of our reservation with less than three weeks notice.

Leadership Team Member's Signature \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_